

Finance Faculty

Details of the courses

Sr No	Name of the programme	Duration		Topics to be covered	Course Fees* per candidate
1	Analysis of Financial Statements .	1 Week	Non Lab Base	Preperation of financial accounts Balance sheet & P& Account ,Cash flow statements,Fund Flow statements Importance of financial statements Tools for analysis of financial statements Interpretation of Financial statements	6000/-
2	Tax planning for salaried employees & E return filing.	2 Days	Non Lab Base	Income Tax provisions relevant for salary. Tax planning for salaried employees. Procedure for E Filling of tax returns.	4000/-
3	Introduction to Basic Accounting for non account professionals.	1 week	Non Lab Base	Basic fundamentals of Financial Accounting Statutory framework for preperation of Financial accounts in INDIA. Accounting standards . Analysis of financial statements	6000/-
4	Introduction of SAP FICO module with hands on experience	1 week	Lab Base	Introduction to FICO module General ledger accounting Asset accounting Vendor module Customer module Budget Cash ,Banking & BRS	10000/-
5	Introduction of SAP HCM module with hands on experience	1 week	Lab Base	OVERVIEW OF HCM- IMP DEFINITIONS O&M PA Time management Payroll Taxation issues ESS	10000/-
6	Working with SQL commands	1 week	Lab Base	Introduction to Oracle & SQL Basic select Statements Single Row & Group Functions Advance select Statements Set Operations, Sub Queries & Joins DML, DDL, & DCL Commands View,table, sequences	10000/-
8	MS Excel with Basic & Advance Features	1 week		Introduction of Spreadsheet & Excel Excel Basics Formatting Techniques Important Functions Creating User Defined Functions & Sub Procedures Macros, VBA & Charting Database Management Pivot Tables/Data Exchange Important Advance Features	10000/-

* Add Service Tax as applicable